**Internships in the Department of World Languages, Literatures and Cultures**

**(ARBC, CHIN, FREN, GERM, ITAL, JAPN, LATI)**

Last updated November 18, 2021

Student requirements:

* Overall GPA of at least 3.0 and GPA in target language of at least 3.5

or departmental consent

* Declared a minor or major in the target language
* Completed at least 2050 or its equivalent in the target language

Internship course (prefix 4920):

* May be taken only once
* May count towards minor or major
* May be taken for 1-3 credits only:

1 credit = at least 30 hours completed

2 credits = at least 60 hours completed

3 credits = at least 90 hours completed

* Is unpaid
* Is graded
* Includes a final project with a target language component
* Has at least three meetings with faculty sponsor over the course of the semester: at the beginning, mid-semester, and at the end

Procedures:

* Meet student requirements above
* Locate employer and internship: <http://studentaffairs.unt.edu/career-center/students-and-alumni/find-a-job-or-internship/internships/internship-employers>
* Report internship through Eagle Careers
* Meet with Ms. Laetitia Knight ([Laetitia.Knight@unt.edu](mailto:Laetitia.Knight@unt.edu)), WLLC Undergraduate Advisor for Arabic, French, German, Italian, and Latin, or Ms. Angela Harris ([angela.harris@unt.edu](mailto:angela.harris@unt.edu)), WLLC Undergraduate Advisor for Asian Studies, Chinese, and Japanese, to discuss internship
* After receiving faculty sponsor approval, enroll in FREN/GERM 4920 or ARBC/CHIN/ITAL/ JAPN/ LATI 4900 for the correct number of hours and using permission code **by the first day of classes for the semester**
* Complete internship
* Get Employer Evaluation Form from Career Center, have employer complete and send it to faculty sponsor
* Submit final project to faculty sponsor