

Policy on Summer Teaching

Summer teaching is neither guaranteed nor a normal part of a faculty member's teaching load. Before teaching assignments are made, all full-time faculty members at the rank of lecturer or higher will be queried as to whether or not they wish to teach in the summer. Once responses have been collected, faculty members will be assigned one course following the stated "Summer Assignment Schedule" (see below). Preference for teaching particular courses will be honored subject to departmental needs.

"Summer Assignment Schedule":

A. Non-accelerated courses: The chair of the department will maintain a list of who teaches each summer. Classes will be assigned first to those who have not taught the previous summer. Remaining classes will then be assigned to those who did teach the previous summer. Assignments to teach a second class will be offered only after all who wish to teach have been offered one class AND the second class(es) will be offered first to those who have not taught the previous two summers.

B. Accelerated courses: Because the accelerated courses are the equivalent of a two-class assignment, the assignment of these courses merits special treatment. For this reason, the chair of the department will maintain an on-going list of faculty members who have taught the accelerated courses. These courses will be offered—following the general guidelines of "A," above—first to those faculty who did not teach the previous two summers, then to those faculty who did not teach the previous summer, and finally to those who did teach the previous summer. Additionally, faculty who have never taught the accelerated courses will have preferential assignment over those who have.

In case of extreme budgetary exigencies, the Executive Committee may elect to restrict course offerings for more costly faculty.