

Instructions for Enrolling in HORIZONS (FREN 1010 & FREN 1020)

Course: [Get the course title from your instructor]

Code: [Get the course code from your instructor]

Book(s): Horizons Workbook/Lab Manual 3rd Edition

To enroll in this course, please do the following:

Step 1. Log into your Quia account

If you already have a Quia account:

1. Go to <http://books.quia.com/>
2. Go to Students and click Log in.

If you do not have a Quia account:

1. Go to <http://books.quia.com/>
2. Go to Students and click Create new account.
3. Fill out and submit the form. Remember to write down your username and password.

Step 2. Purchase book or enter book key

In this step, you will activate your Quia book by entering a book key. (If you have already activated your book during a previous term, then you don't need a book key. Follow the instructions in the third section below.)

If you already have a book key:

If a book key came packaged with your textbook or if you purchased a book key separately, follow these instructions.

1. Go to <http://books.quia.com>
2. Go to Students.
3. Enter your book key in the field labeled Enter book key. The book will be added to your account. Note that book keys may only be used once; your book key will become invalid after you use it.
4. Verify that your name is displayed properly. The name that you enter here is what will be displayed to your instructor, so be sure to spell your first and last names correctly. Click the check box and press Submit.
5. Enter your instructor's course code in the field labeled Enter Course Code (next to your book).

To add additional books to your account:

Enter the book key in the field labeled Enter book key.

If you do not have a book key, you can purchase one using a credit card:

1. Go to <http://books.quia.com/books/bookstore.html>
2. Find your book and click Buy. When prompted, enter your instructor's course code: [Get this information from your instructor.]

If you already have an active book in your account from a previous term:

1. Go to <http://books.quia.com/>
2. Go to Students. (You should already be logged in. If not, log in.)
3. Find the book and click Enroll.
4. Enter your instructor's course code: [Get this information from your instructor.]

You are now enrolled in your instructor's course.

To access your Student Workstation in the future, go to <http://books.quia.com> and log into your account. You will be able to open your book, submit activities, view your results, and view your instructor's feedback. If you have any questions about these directions or about any other topic, please contact Quia Support at <http://books.quia.com/support.html>.